

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING  
January 15, 2025

**PRESENT:**

TRUSTEES: Barbara Corson, Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Matthew Gilbert, Matt Slinker - with FGHH, Nia Wilder and Julie Zell

ABSENT Henry Bevel, and Belinda Creighton-Smith

STAFF: Margaret Moye - Executive Director, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits

GUESTS: Chiquita Loveless, Mary Miller, and Jim Ralston

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:16 PM by President, Edward J. Gallagher.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of January 2025.

**JULIE ZELL** is a new board member elected by the Trustees at their meeting on January 13, 2025.

**BOARD MINUTES:** Motion by Matthew Gilbert seconded by Mary Potter to approve November 20, 2024, Board meeting minutes. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Steve Schmitt seconded by Mary Ellen Warren to file for audit the November 30 & December 31, 2024 board financial reports. Motion carried.

**ADJORN MEETING:** Motion by Mary Ellen Warren seconded by Mary Potter to adjourn meeting at 12:58 pm. Motion carried.

Next Board Meeting will be Wednesday, February 19, 2025, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*