

MINUTES FROM THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.

Wednesday January 17, 2018

PRESENT:

TRUSTEES: David Allbaugh, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, Judy Griffith, Tavis Hall, Carl Hartson, Jack Locke, Pat Morrissey, Steve Schmitt and Julie Zell – Historical Homes

ABSENT: John Burns, and Mary Ellen Warren

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney – Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:00noon by Chairman, Judy Griffith; in the Grout's Walsh boardroom.

**Review and Presentation of Annual Audit for Fiscal Year ending June 30, 2017:** Brian Aronson and Michelle Hekel of BerganKDV

**Motion by Edward J. Gallagher and seconded Carl Hartson that the Consolidated Financial Audit for year ending June 30, 2017 be accepted.** Motion carried.

**The Conflict of Interest:** No Board members or staff reported a conflict of interest for the month of January 2018.

**BOARD NOTES:**

**Motion by Edward J. Gallagher and seconded by Pat Morrissey that the Grout Board notes be accepted for November 15, 2017.** Motion carried.

**CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Steve Schmitt and seconded by Pat Morrissey.**

Motion carried. Approval is for the following staff consent agenda reports for January 2018: Oral History Project report, Development report, the Facilities/Imaginarium report and the Marketing report.

**ACCESSION REPORT:**

**The Accession report for January 2018 was approved by motion of Jack Locke and seconded by David Allbaugh that the Grout Museum District formally accepts the items as presented for Accession; that they be accepted for the District's permanent collection as recommended by the Collection Committee.** Motion carried.

**FINANCIAL REPORTS** by Jack Locke/Diane Popelka:

**The December financial report will be filed for audit by motion of Pat Morrissey and seconded by David Allbaugh.** Motion carried.

Board Meeting adjourns at 1:12 PM

Next Board meeting will be Wednesday, February 21, 2018, at noon, in the Walsh Boardroom.