

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday October 18, 2017

PRESENT:

TRUSTEES: David Allbaugh, John Burns, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, David Green, Judy Griffith, Carl Hartson, Jack Locke, Pat Morrissey, Steve Schmitt, Mary Ellen Warren and Julie Zell – Historical Homes

ABSENT: None

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney (absent) – Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:03 PM by Chair, Judy Griffith, in the Grout Walsh boardroom.

The conflict of interest: No Board members or staff reported a conflict of interest for the month of October 2017.

Motion by Edward J. Gallagher and seconded by Steve Schmitt that the Grout Board notes be accepted for September 20, 2017. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Pat Morrissey and seconded by Mary Ellen Warren. Motion carried. Approval is for the following staff consent agenda reports: Oral History Project Report for October, Development report for October, the Facilities/Imaginarium report for October and the Marketing report for October.

FINANCIAL REPORTS by Jack Locke/Diane Popelka:

The September financial report will be filed for audit by motion of Jack Locke and seconded by David Allbaugh. Motion carried.

Board Meeting adjourns at 12:57 PM by motion of Pat Morrissey and seconded by Julie Zell.

Motion carried.

Next Board meeting will be Wednesday, November 15, 2017 at noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager

**This document is unaudited and is intended for Board reporting purposes only.