

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING

October 18, 2023

**PRESENT:**

TRUSTEES: David Allbaugh, John Burns, Barbara Corson, Edward J. Gallagher, Mary Potter, and Mary Ellen Warren

DIRECTORS: Kathy Breckunitch, Tammy Fleming, Denise Matthias, and Matt Slinker FGHH,

ABSENT: Tavis Hall, Carl Hartson, Alice Rohret FGHH, Steve Schmitt, Belinda Creighton-Smith, and Nia Wilder

STAFF: Billie Bailey – Executive Director, Holly Hudson – Manager of Memberships & Grants, Teresa Bryant – Development & Special Event Manager, Diane Popelka – Director of Finance & HR and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:00 noon by President, Edward J. Gallagher.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of October 2023.

**BOARD MINUTES: Motion by Mary Ellen Warren seconded by Mary Potter to approve the September 20, 2023, Board meeting minutes.** Motion carried.

**BOARD FINANCIAL REPORTS and EXPENSE BUDGET: Motion by John Burns seconded by David Allbaugh to file for audit the September 30, 2023, board financial reports and approve the Fiscal Year 2023 Expense Budget.** Motion carried.

**NEW BOARD MEMBERS: Motion by Edward Gallagher seconded by Mary Potter to approve new Board members: Henry Bevel and Mathew Gilbert.** Motion carried.

**CONSENT AGENDA: Motion by Mary Potter seconded by Kathy Breckunitch to approve the October 2023 Consent Agenda.** Motion carried.

**ADJORN MEETING: Motion by David Allbaugh seconded by Mary Potter to adjourn meeting at 1:00 pm.** Motion carried.

Next Board Meeting will be Wednesday, November 15, 2023, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*