

MINUTES FROM THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
Wednesday November 15, 2017

**PRESENT:**

TRUSTEES: David Allbaugh, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, Judy Griffith, Carl Hartson, Jack Locke, Pat Morrissey,  
Mary Ellen Warren and Julie Zell – Historical Homes

ABSENT: John Burns, Tavis Hall and Steve Schmitt

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations  
Manager, Cyd McHone – Director of Development, and Alan Sweeney – Imaginarium & Site  
Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:02PM by Chairman, Judy Griffith, in the Grout's Walsh boardroom.

**The conflict of interest:** No Board members or staff reported a conflict of interest for the month of November 2017.

**BOARD NOTES:**

**Motion by Pat Morrissey and seconded by Jack Locke that the Grout Board notes be accepted for October 18, 2017.** Motion carried.

**CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Mary Ellen Warren and seconded by Pat Morrissey.** Motion carried.

Approval is for the following staff consent agenda reports for November: Oral History Project report, Development report, the Facilities/Imaginarium report and the Marketing report.

**ACCESSION and DE-ACCESSION REPORT:**

**The Accession and De-Accession report for November was approved by motion of Edward J. Gallagher and seconded by Mary Ellen Warren that the Grout Museum District formally accepts the items as presented for Accession; that they be accepted for the District's permanent collection as recommended by the Collection Committee and in the same motion the De-Accession list of items are to be removed from the District's permanent collection as recommended by the Collection Committee.** Motion carried.

**FINANCIAL REPORTS** by Jack Locke/Diane Popelka:

**The October financial report will be filed for audit by motion of Jack Locke and seconded by David Allbaugh.** Motion carried.

**Board meeting for Wednesday, December 20, 2017 was canceled and next meeting will be on January 17, 2018 by motion of Edward J. Gallagher and seconded by Kathy Breckunitch.** Motion carried. January meeting will be in the Grout's Walsh Boardroom starting at 12 noon with lunch starting at 11:45AM.

**Board Meeting adjourns at 12:56 PM by motion of Pat Morrissey and seconded by Edward J. Gallagher.** Motion carried.

Submitted by Diane Popelka, Operations Manager