

MINUTES FROM THE
GROUT MUSEUM, INC.
BOARD OF DIRECTORS MEETING

November 15, 2023

PRESENT:

TRUSTEES: Barbara Corson, Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Henry Bevel, Kathy Breckunitch, Tammy Fleming, Matthew Gilbert, Carl Hartson, Denise Matthias, and Alice Rohret FGHH,

ABSENT: John Burns, Tavis Hall, Belinda Creighton-Smith, and Nia Wilder

STAFF: Billie Bailey – Executive Director, Teresa Bryant – Development & Special Event Manager, Diane Popelka – Director of Finance & HR and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:00 noon by President, Edward J. Gallagher.

Conflict of Interest: No board members or staff reported a conflict of interest for the month of November 2023.

BOARD MINUTES: Motion by Steve Schmitt seconded by Mary Potter to approve the October 18, 2023, Board meeting minutes. Motion carried.

INTRODUCTION of NEW BOARD MEMBERS: Henry Bevel and Matthew Gilbert.

BOARD FINANCIAL REPORTS: Motion by Steve Schmitt seconded by Kathy Breckunitch to file for audit the October 31, 2023, board financial reports. Motion carried.

ACCESSION REPORT: Motion by Steve Schmitt seconded by Carl Hartson to approve the November 2023 accession items for Collections. Motion carried.

DEACCESSION REPORT: Motion by Mary Potter seconded by Tammy Fleming to approve the November 2023 deaccession items for Collections. Motion carried.

CONSENT AGENDA: Motion by Steve Schmitt seconded by Kathy Breckunitch to approve the November 2023 Consent Agenda. Motion carried.

ADJORN MEETING: Motion by Steve Schmitt seconded by Carl Hartson to adjourn meeting at 1:18 pm. Motion carried.

Next Board Meeting will be Wednesday, January 17, 2024, at noon. (December 20, 2023, board meeting was canceled.)

Submitted by Diane Popelka, Director of Finance and HR