

MINUTES FROM THE
GROUT MUSEUM, INC.
BOARD OF DIRECTORS' MEETING
November 19, 2025

PRESENT:

TRUSTEES: Barbara Corson, Edward J. Gallagher, Ryan Malecek, Mary Potter, and Mary Ellen Warren

DIRECTORS: Thomas Connors, Sam Holden, Henry Korf, Chiquita Loveless, Jim Ralston, Matt Slinker of FGHH and David Voigts,

ABSENT: Henry Bevel, Belinda Creighton-Smith, Craig Driver, Steve Schmitt, Nia Wilder and Julie Zell

STAFF: Margaret Moye - Executive Director, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits-absent

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 pm by President, Edward J. Gallagher.

Conflict of Interest: No board members or staff reported a conflict of interest for the month of November 2025.

ANNUAL AUDIT REVIEW BY BERGANKDV: Presentation by Brian Aronson and Sean Morgan for Fiscal Year ending June 30, 2025. **Motion by Henry Korf and seconded by Mary Potter approval of the FY25 year end audit.** Motion carried.

BOARD MINUTES: **Motion by Mary Ellen Warren seconded by Chiquita Loveless to approve October 15, 2025, Board meeting minutes.** Motion carried.

BOARD FINANCIAL REPORTS: **Motion by Ryan Malecek seconded by Henry Korf to file for audit the October 31, 2025, board financial reports.** Motion carried.

ACCESSION AND DEACCESSION REPORT: **Motion by Mary Potter from committee to approve the November 2025 accession items for Collections seconded by Ryan Malecek.** Motion carried. **Motion by Mary Potter from committee to approve the November 2025 deaccession items removed from Collections seconded by Henry Korf.** Motion carried.

AMENDMENT TO GROUT MUSEUM, INC BYLAWS: **Motion by Henry Korf and seconded by Ryan Maleck to approve updates to the Grout Museum Inc Bylaw version of July 20, 2016.** Motion carried.

ADJORN MEETING: **Motion by Henry Korf seconded by Mary Ellen Warren to adjourn meeting at 1:09 pm.** Motion carried.

Next board meeting will be Wednesday, January 21, 2026, at noon also with the quarterly Community Bank and Trust Endowment report starting at 11:30 am.

Submitted by Diane Popelka, Director of Finance and HR