

MINUTES FROM THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.

December 19, 2018

PRESENT:

TRUSTEES: David Allbaugh and John Burns

DIRECTORS: Edward J. Gallagher, Tavis Hall, Carl Hartson, Morgan Lasley, Jack Locke, Pat Morrissey, Steve Schmitt, Mary Ellen Warren and Julie Zell – Historical Homes

ABSENT: Tim Ament, Kathy Breckunitch, Barbara Corson and Judy Griffith,

STAFF: Billie Bailey – Executive Director, Niki Litzel – Director of Development, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, and Alan Sweeney – Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12 noon by Vice-Chairman, David Allbaugh, in the absence of Chairman, Judy Griffith, in the Grout's Walsh boardroom.

**Conflict of Interest:** No Board members or staff reported a conflict of interest for the month of December 2018.

**BOARD MINUTES:**

**Motion by Steve Schmitt, second by Mary Ellen Warren to approve the Grout Board minutes from November 21, 2018.** Motion carried.

**CONSENT AGENDA:**

**Motion to approve consent agenda by Pat Morrissey, second Julie Zell.** Motion carried.

**FINANCIAL REPORTS:**

**The November 2018 financial report will be filed for audit by motion of Tavis Hall, second by Edward J. Gallagher.** Motion carried.

**The Executive Committee recommends that the Board of Directors of the Grout Museum approve the \$300,000 term loan (5 years, fixed rate 6.02%) and authorize the President of the Board and Treasurer of the Board to execute such documents. Motion by Jack Locke that the loan resolution be accepted, second by Mary Ellen Warren.** Motion carried.

**Motion to approve budget changes as presented by Pat Morrissey, second by Mary Ellen Warren.** Motion carried.

**Motion to adjourn by Pat Morrissey, second by Julie Zell.** Motion carried.

**Board Meeting adjourns at 12:53 PM**

Next Board Meeting will be Wednesday, January 16, at 12 noon, in the Grout Walsh Boardroom.

Submitted by Diane Popelka, Operations Manager