

NOTES FROM THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.

February 21, 2018

PRESENT:

TRUSTEES: David Allbaugh, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Tavis Hall, Carl Hartson, Jack Locke, Pat Morrissey, Steve Schmitt  
Julie Zell – Historical Homes

ABSENT: John Burns, Edward J. Gallagher, Judy Griffith and Mary Ellen Warren

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka –  
Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney –  
Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:02PM by Vice-Chairman, David Allbaugh in the Grout's Walsh boardroom.

**Conflict of Interest:** No Board members or staff reported a conflict of interest for the month of February 2018.

**BOARD NOTES & BOARD MINUTES**

**Motion by Steve Schmitt and seconded by Pat Morrissey that the Grout Board notes and Board Minutes be accepted for January 17, 2018.** Motion carried.

**CONSENT AGENDA:** **Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Jack Locke and seconded by Steve Schmitt.** Motion carried. Approval is for the following staff consent agenda reports for February 2018: Oral History Project report, Development report, the Facilities/Imaginarium report and the Marketing report.

**FINANCIAL REPORTS** by Jack Locke/Diane Popelka:

**The January financial report will be filed for audit by motion of Pat Morrissey and seconded by Kathy Breckunitch.** Motion carried.

Board Meeting adjourns at 1:00 PM

Next Board meeting will be Wednesday, March 21, 2018, at noon, in the Walsh Boardroom.

Submitted by Diane Popelka, Operations Manager