

MINUTES FROM THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
December 18, 2019

PRESENT:

TRUSTEES: David Allbaugh, Edward J. Gallagher and Mary Ellen Warren

DIRECTORS: Kathy Breckunitch, Tammy Fleming, Judy Griffith, Tavis Hall, Carl Hartson, Morgan Lasley, Pat Morrissey, Jack Locke and Steve Schmitt

ABSENT: Tim Ament, John Burns and Julie Zell – Historical Homes

STAFF: Billie Bailey – Executive Director, Pat Kinney – Director of Institutional Advancement - absent, Bob Neymeyer – Historian, Diane Popelka – Director of Finance & HR and Alan Sweeney – Director of Facilities & Exhibits

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 11:59AM by Chairman, Judy Griffith, in the Grout's Walsh boardroom.

Conflict of Interest: No Board members or staff reported a conflict of interest for the month of December 2019.

ANNUAL AUDIT REVIEW FOR FISCAL YEAR 2019:

Motion by David Allbaugh, seconded by Steve Schmitt to approve the FY19 audit. Motion carried.

BOARD NOTES & BOARD MINUTES:

Motion by Edward J. Gallagher, seconded by Mary Ellen Warren to approve the November 20, 2019 Board meeting notes and minutes. Motion carried.

CONSENT AGENDA:

Motion by Kathy Breckunitch, seconded by Mary Ellen Warren to approve Consent Agenda. Motion carried.

BOARD FINANCIAL REPORTS: by Jack Locke and Diane Popelka:

Motion by Jack Locke, seconded by Carl Hartson to place the November 30, 2019 financial report on file for audit. Motion carried.

Motion by Kathy Breckunitch, seconded by Pat Morrissey to adjourn. Motion carried.

Board Meeting adjourns at 1:18 PM

Next Board Meeting will be Wednesday, January 15, 2020 at 12 noon, in the Grout Walsh Boardroom.

Submitted by Diane Popelka, Director of Finance and HR