

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING

May 15, 2024

**PRESENT:**

TRUSTEES: Barbara Corson, Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Tammy Fleming, Carl Hartson, and Alice Rohret FGHH

ABSENT Henry Bevel, John Burns, Belinda Creighton-Smith, Matthew Gilbert, and Nia Wilder

STAFF: Teresa Bryant – Development & Special Event Manager, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:00 noon by President, Edward J. Gallagher.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of May 2024.

**BOARD MINUTES:** Motion by Mary Potter seconded by Alice Rohret to approve the April 17, 2024, Board meeting minutes. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Steve Schmitt seconded by Mary Potter to file for audit the April 30, 2024 board financial reports. Motion carried.

**CONSENT AGENDA:** Motion by Steve Schmitt seconded by Tammy Fleming to approve the May 2024 Consent Agenda. Motion carried.

**ACCESSION REPORT:** Motion by Mary Ellen Warren seconded by Alice Rohret to approve the May 2024 accession items for Collections. Motion carried.

**ADJORN MEETING:** Motion by Steve Schmitt seconded by Mary Ellen Warren to adjourn meeting at 12:51 pm. Motion carried.

Next Board Meeting will be Thursday, June 20, 2024, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*