

MINUTES FROM THE ZOOM MEETING  
OF THE GROUT MUSEUM, INC. BOARD OF DIRECTORS,  
May 19, 2021

**PRESENT:**

TRUSTEES: David Allbaugh, Barbara Corson, Edward J. Gallagher, Steve Schmitt, and Mary Ellen Warren  
DIRECTORS: Dave Boesen, Kathy Breckunitch, Tammy Fleming, Judy Griffith, Carl Hartson, Morgan Lasley,  
Pat Morrissey, Mary Potter, and Luanne Puhl  
ABSENT: John Burns, Tavis Hall, and Jack Locke  
STAFF: Billie Bailey – Executive Director, Pat Kinney – Director of Institutional Advancement, Bob  
Neymeyer – Historian, Diane Popelka – Director of Finance, & HR, and Alan Sweeney –  
Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 PM by President, Morgan Lasley.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of May 2021.

**BOARD NOTES & BOARD MINUTES:** Motion by Pat Morrissey, seconded by Edward J. Gallagher to approve the April 21, 2021 Board meeting minutes. Motion carried.

**CONSENT AGENDA:** Motion by Judy Griffith seconded by Kathy Breckunitch to approve the May 2021 Consent Agenda. Motion carried.

**ACCESSION REPORT:** Motion by Luanne Puhl, seconded by Edward J. Gallagher to approve the May 2021 Accession Report. Motion carried.

**AUDIT PROPOSAL:** Motion by David Allbaugh, seconded by Luanne Puhl to approve the Audit Proposal from BerganKDV for FY21-FY23. Motion carried.

**EXECUTIVE MOTION:** Motion by David Allbaugh that the Grout Main building masks are not required if fully vaccinated, if not vaccinated, wear a mask, seconded by Edward J. Gallagher. Motion carried. Motion by Carl Hartson that the Imaginarium will require masks of visitors and staff, seconded by David Allbaugh. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Carl Hartson to file for audit the April 30, 2021, board financial report. Motion carried.

Motion to adjourn the meeting at 1:23 PM by Edward J. Gallagher, seconded by Luanne Puhl. Motion carried.

Next Board Meeting will be Wednesday, June 16, 2021, at noon with place to be determined.

*Submitted by Diane Popelka, Director of Finance and HR*