

MINUTES FROM THE ZOOM MEETING  
OF THE H.W. GROUT BOARD OF TRUSTEES  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
May 20, 2020

**PRESENT:**

TRUSTEES: David Allbaugh, John Burns, Barbara Corson, Edward J. Gallagher and Mary Ellen Warren

DIRECTORS: Dave Boesen, Kathy Breckunitch, Tammy Fleming, Judy Griffith, Carl Hartson, Morgan Lasley,  
Jack Locke, Mary Potter, and Luanne Puhl – Historical Homes

ABSENT: Joseph Greemore, Tavis Hall and Pat Morrissey

STAFF: Billie Bailey – Executive Director, Pat Kinney – Director of Institutional Advancement, Bob  
Neymeyer – Historian, Diane Popelka – Director of Finance & HR and Alan Sweeney – Director  
of Facilities & Exhibits

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 PM by Chairman, Judy Griffith.

**Conflict of Interest:** No Board members or staff reported a conflict of interest for the month of May 2020.

**BOARD NOTES & BOARD MINUTES: Motion by Edward J. Gallagher, seconded by Mary Ellen Warren to approve the April 15, 2020 Board meeting notes and minutes.** Motion carried.

**CONSENT AGENDA: Motion by Mary Ellen Warren, seconded by Kathy Breckunitch to approve Consent Agenda.** Motion carried.

**ACCESSION REPORT: Motion by Kathy Breckunitch, seconded by Mary Ellen Warren to approve the May Accession Report.** Motion carried.

**BOARD FINANCIAL REPORTS: Motion by Jack Locke, seconded by Carl Hartson that funds be disbursed to grant partners.** Motion carried.

**Motion by Jack Locke, seconded by Carl Hartson to place the April 30, 2020 financial report on file for audit.** Motion carried.

**Motion by Luanne Puhl, seconded by Kathy Breckunitch to adjourn meeting.** Motion carried.

**Board Meeting adjourns 1:24 PM**

Next Board Meeting will be Wednesday, June 17, 2020 at noon, with time and place to be determined.

Submitted by Diane Popelka, Director of Finance and HR