

MINUTES FROM THE ZOOM MEETING  
OF THE H.W. GROUT BOARD OF TRUSTEES  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
June 17, 2020

**PRESENT:**

**TRUSTEES:** David Allbaugh, John Burns, Barbara Corson, Edward J. Gallagher and Mary Ellen Warren

**DIRECTORS:** Dave Boesen, Kathy Breckunitch, Tammy Fleming, Judy Griffith, Carl Hartson, Morgan Lasley,  
Jack Locke, Pat Morrissey, Mary Potter, and Luanne Puhl – Historical Homes

**ABSENT:** Tavis Hall

**STAFF:** Billie Bailey – Executive Director, Pat Kinney – Director of Institutional Advancement, Bob  
Neymeyer – Historian - absent, Diane Popelka – Director of Finance & HR and Alan Sweeney –  
Director of Facilities & Exhibits

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:05 PM by Chairman, Judy Griffith.

**Conflict of Interest:** No Board members or staff reported a conflict of interest for the month of June 2020.

**BOARD NOTES & BOARD MINUTES:** Motion by Mary Potter, seconded by Mary Ellen Warren to approve the May 20, 2020 Board meeting notes and minutes. Motion carried.

**CONSENT AGENDA:** Motion by Mary Ellen Warren, seconded by Edward J. Gallagher to approve Consent Agenda. Motion carried.

**NOMINATION COMMITTEE:** Motion by Patrick Morrissey, seconded by Jack Locke to approve the selected candidates to fill the open slate of officers for Grout Inc. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Jack Locke, seconded by David Allbaugh to place the May 31, 2020 financial report on file for audit. Motion carried.

**FISCAL YEAR 2021 BUDGET:** Motion by Jack Locke, seconded by Mary Potter to approve the proposed FY21 budget. Motion carried.

Motion by Mary Ellen, seconded by Edward J. Gallagher to adjourn meeting. Motion carried.

**Board Meeting adjourns 1:14 PM**

Next Board Meeting will be Wednesday, July 15, 2020 at noon, with time and place to be determined.

Submitted by Diane Popelka, Director of Finance and HR