

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING

June 20, 2024

**PRESENT:**

TRUSTEES: John Burns, Barbara Corson, Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Tammy Fleming

ABSENT Henry Bevel, Belinda Creighton-Smith, Matthew Gilbert, Carl Hartson, Alice Rohret FGHH, and Nia Wilder

STAFF: Teresa Bryant – Development & Special Event Manager, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits - absent

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 PM by President, Edward J. Gallagher.

**HOLIDAY CHANGE to BOARD MEETINGS: Motion by Steve Schmitt seconded by Mary Ellen Warren for board meetings falling on a holiday at the third Wednesday of the month move board meeting to third Thursday of the month instead.** Motion carried.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of June 2024.

**BOARD MINUTES: Motion by Steve Schmitt seconded by Mary Ellen Warren to approve the May 15, 2024, Board meeting minutes.** Motion carried.

**BOARD FINANCIAL REPORTS: Motion by Steve Schmitt seconded by Tammy Fleming to file for audit the May 31, 2024 board financial reports.** Motion carried.

**BUDGET FOR FISCAL YEAR 2025: Motion by Steve Schmitt seconded by Mary Ellen Warren to approve the Fiscal Year 2025 Budget.** Motion carried.

**CONSENT AGENDA: Motion by Mary Potter seconded by Tammy Fleming to approve the June 2024 Consent Agenda.** Motion carried.

**ADJORN MEETING: Motion by Steve Schmitt seconded by Tammy Fleming to adjourn meeting at 12:44 pm.** Motion carried.

Next Board Meeting will be Wednesday, July 17, 2024, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*