

MINUTES FROM THE  
GROUT MUSEUM, INC.  
BOARD OF DIRECTORS MEETING

September 21, 2022

**PRESENT:**

TRUSTEES: Barbara Corson, Edward J. Gallagher, and Mary Ellen Warren

DIRECTORS: Kathy Breckunitch, Tammy Fleming, Denise Matthias, Mary Potter, Luanne Puhl, and Nia Wilder and Matt Slinker for FGHH

ABSENT: David Allbaugh, Jerome Amos, John Burns, Tavis Hall, Carl Hartson, Alice Rohrt, and Steve Schmitt

STAFF: Billie Bailey – Executive Director, Holly Hudson – Membership & Grant Manager, Christal Jennings – Community Engagement & Development Manager, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:02 PM by President, Edward J. Gallagher.

**Conflict of Interest:** No board members or staff reported a conflict of interest for the month of September 2022.

**BOARD MINUTES:** Motion by Luanne Puhl seconded by Kathy Breckunitch to approve the August 17, 2022, Board meeting minutes. Motion carried.

**BOARD FINANCIAL REPORTS:** Motion by Mary Potter seconded by Mary Ellen Warren, to file for audit the August 31, 2022, board financial reports. Motion carried.

**ACCESSION REPORT:** Motion by Mary Potter seconded by Mary Ellen Warren to approve the September Accession items for Collections. Motion carried.

**COLLECTIONS POLICY REVIEW:** Motion by Mary Ellen Warren seconded by Kathy Breckunitch to approve the changes to the Collections Policy. Motion carried.

**CONSENT AGENDA:** Motion by Mary Ellen Warren seconded by Kathy Breckunitch to approve the September 2022 Consent Agenda. Motion carried.

**ADJORN MEETING:** Motion by Mary Ellen Warren seconded by Mary Potter to adjourn meeting at 1:14pm. Motion carried.

Next Board Meeting will be Wednesday, October 19, 2022, at noon.

*Submitted by Diane Popelka, Director of Finance and HR*