

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday April 19, 2017

PRESENT:

TRUSTEES: David Allbaugh, Judy Burfeind, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Aaron Buzza, Edward J. Gallagher, David Greene, Judy Griffith, Carl Hartson, Pat Morrissey, Steve Schmitt, and Julie Zell – Historical Homes

ABSENT: John Burns, Jack Locke, and Mary Ellen Warren

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Facilities Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 11:58AM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

The conflict of interest statement was read. No Board members or staff reported a conflict of interest for the month of April 2017.

BOARD MINUTES: Motion by Edward J Gallagher, second by Steve Schmitt that the Grout Museum Board minutes be accepted for February 15, 2017. (The March meeting was cancelled.) Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion by Judy Burfeind, second by Kathy Breckunitch. Motion carried. Approval is for the following staff consent agenda reports for March and April 2017:

- Oral History Project Report
- Development report
- Facilities/Imaginarium report
- Marketing Report

ACCESSION REPORT: The Accession report for March was approved by motion of Edward J Gallagher, second by David Allbaugh that the Grout Museum Board formally accepts the items as presented for accession and that they be accepted to the permanent collection as recommended by the Collection Committee. Motion carried

FINANCIAL REPORTS by David Allbaugh in the absence of Jack Locke and Diane Popelka:

The March Treasurer's report will be filed for audit by motion of David Allbaugh, second by Pat Morrissey. Motion carried.

Meeting adjourns at 12:41PM by motion of Edward J Gallagher, second by Patrick Morrissey. Motion carried.

The next actual board meeting will be scheduled for Wednesday, May 17, 2017 at 12 noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager