

Summary of Grout Museum Contracted Support through City of Waterloo

7/10/25

Fiscal Year 2025 Budget

	Month of Jun-25	Quarterly 4/1/25-6/30/25	YTD 7/1/24-6/30/25	FY 25 Support Budget
Operation Expenses:				
Wages & Employee Benefits	\$ 42,467.01	\$ 100,698.41	\$ 329,882.44	\$ 316,805.40
Charge card fees (MC/VISA)	\$ -	\$ 268.76	\$ 4,010.00	\$ 4,010.00
Exhibit building and repairs	\$ -	\$ 1,654.30	\$ 8,654.73	\$ 13,947.60
Publications and Dues	\$ -	\$ 170.50	\$ 4,400.00	\$ 4,400.00
Travel	\$ -	\$ 349.46	\$ 2,130.00	\$ 2,130.00
Office Supplies	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
Legal and Accounting Fees	\$ -	\$ -	\$ 23,945.00	\$ 23,945.00
Grout Insurance	\$ 5,684.49	\$ 13,083.47	\$ 48,538.30	\$ 53,890.00
Utilities - Gas, Electric, Phone	\$ -	\$ 26,486.45	\$ 120,000.00	\$ 120,000.00
Postage - mailings and meter	\$ -	\$ 199.51	\$ 3,340.00	\$ 3,340.00
Building Maintenance	\$ -	\$ -	\$ 17,000.00	\$ 17,000.00
Janitorial and Kitchen supplies	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00
Grounds	\$ 772.30	\$ 2,399.74	\$ 4,567.53	\$ 7,000.00
Misc. Expenses	\$ -	\$ -	\$ 500.00	\$ 500.00
Equipment repairs & Computer Maintenance	\$ 696.25	\$ 3,185.13	\$ 12,000.00	\$ 12,000.00
Service Contracts - Building and Machines	\$ 2,466.95	\$ 7,757.27	\$ 35,532.00	\$ 35,532.00
Total Operating Expense	\$ 52,087.00	\$ 156,253.00	\$ 625,000.00	\$ 625,000.00

****These documents are unaudited and intended for Board Reporting purposes only.**