

Summary of Grout Museum Contracted Support through City of Waterloo

6/13/25

Fiscal Year 2025 Budget

	Month of May-25	YTD 7/1/24-5/31/25	FY 25 Support Budget
Operation Expenses:			
Wages & Employee Benefits	\$ 35,578.76	\$ 287,616.53	\$ 316,805.40
Charge card fees (MC/VISA)	\$ -	\$ 4,010.00	\$ 4,010.00
Exhibit building and repairs	\$ -	\$ 8,453.63	\$ 13,947.60
Publications and Dues	\$ -	\$ 4,400.00	\$ 4,400.00
Travel	\$ 59.66	\$ 2,130.00	\$ 2,130.00
Office Supplies	\$ -	\$ 3,000.00	\$ 3,000.00
Legal and Accounting Fees	\$ -	\$ 23,945.00	\$ 23,945.00
Grout Insurance	\$ 3,699.49	\$ 42,853.81	\$ 53,890.00
Utilities - Gas, Electric, Phone	\$ 7,821.97	\$ 120,000.00	\$ 120,000.00
Postage - mailings and meter	\$ -	\$ 3,340.00	\$ 3,340.00
Building Maintenance	\$ -	\$ 17,000.00	\$ 17,000.00
Janitorial and Kitchen supplies	\$ -	\$ 7,500.00	\$ 7,500.00
Grounds	\$ 1,377.45	\$ 3,795.23	\$ 7,000.00
Misc. Expenses	\$ -	\$ 500.00	\$ 500.00
Equipment repairs & Computer Maintenance	\$ 339.94	\$ 11,303.75	\$ 12,000.00
Service Contracts - Building and Machines	\$ 3,205.73	\$ 33,065.05	\$ 35,532.00
Total Operating Expense	\$ 52,083.00	\$ 572,913.00	\$ 625,000.00

****These documents are unaudited and intended for Board Reporting purposes only.**