

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday February 15, 2017

PRESENT:

TRUSTEES: David Allbaugh, and Barbara Corson

DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, David Greene, Judy Griffith, Carl Hartson, Pat Morrissey, Steve Schmitt, and Julie Zell – Historical Homes

ABSENT: Judy Burfeind, John Burns, Aaron Buzza, Jack Locke, and Mary Ellen Warren

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Facilities Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 11:58AM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

Introductions–Ed Ottesen made a presentation on behalf of the Historical Preservation Commission

The conflict of interest statement was read. No Board members or staff reported a conflict of interest for the month of February 2017.

Announcement: Doris Miller has resigned from the Grout Board.

BOARD MINUTES: Motion by Edward J Gallagher, second by Pat Morrissey that the Grout Museum Board minutes be accepted for January 18, 2017. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion by Kathy Breckunitch, second by Steve Schmitt. Motion carried. Approval is for the following staff consent agenda reports:

- Oral History Project Report for February
- Development report for February
- Facilities/Imaginarium report for February
- Marketing report for February

MARKETING REPORT by Christy Decker:

FINANCIAL REPORTS by David Allbaugh in the absence of Jack Locke:

Motion by David Allbaugh that the Grout Museum Board approves the renewal for the line of credit with Community Bank and Trust, second by Pat Morrissey. Motion carried.

The January Treasurer's report will be filed for audit by motion of Edward Gallagher, second by Pat Morrissey. Motion carried.

Meeting adjourns at 1:18PM

Next Board meeting for Wednesday, March 15, 2017 has been cancelled. The next board meeting will be scheduled for Wednesday, April 19, 2017 at 12 noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager