

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
Wednesday January 18, 2017

**PRESENT:**

TRUSTEES: David Allbaugh, John Burns and Barbara Corson

DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, David Greene, Judy Griffith, Carl Hartson, Jack Locke, Pat Morrissey, and Julie Zell – Historical Homes

ABSENT: Judy Burfeind, Aaron Buzza, Steve Schmitt, Mary Ellen Warren,

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, and Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Facilities Manager

**Recognition and thank you to Grout Museum’s newest Legacy Society member – Bob Sieglaff.**

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:02PM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

**The conflict of interest statement was read.** No Board members or staff reported a conflict of interest for the month of January 2017.

**BOARD MINUTES: Motion by Edward J Gallagher, second by Pat Morrissey, to approve minutes be for December 14, 2016.** Motion carried.

**CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting motion by Pat Morrissey, second by Edward J Gallagher.** Motion carried. Approval is for the following staff consent agenda reports:

- Oral History Project Report for January
- Development report for January
- Facilities/Imaginarium report for January
- Marketing report for January

**ACCESSION REPORT: The Accession report for January was approved by motion of David Greene, second by Kathy Breckunitch, that the Grout Museum Board formally accepts the items as presented for accession and that they be added to the permanent collection as recommended by the Collection Committee.** Motion carried.

**FINANCIAL REPORTS** by Jack Locke:

**The December Treasurer’s report will be filed for audit by motion of Jack Locke, second by David Allbaugh.** Motion carried.

**Board Meeting adjourns at 12:43PM by motion of Pat Morrissey, second by Jack Locke.** Motion carried.

Next Board meeting will be Wednesday, February 15, 2017 at noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.  
Submitted by Diane Popelka, Operations Manager