

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday July 20, 2016

PRESENT:

TRUSTEES: David Allbaugh, Judy Burfeind, John Burns, and Barbara Corson,
DIRECTORS: Kathy Breckunitch, Edward J. Gallagher, David Green, Judy Griffith, Carl Hartson, Jack Locke,
Doris Miller, Pat Morrissey Steve Schmitt, and Mary Ellen Warren
ABSENT: Aaron Buzza, John Wood, and Julie Zell – Historical Homes
STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History, and Diane Popelka –
Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney –
Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:17 PM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

The conflict of interest statement was read. No Board members or staff reported a conflict of interest

BOARD MINUTES: Motion by Steve Schmitt, second by David Allbaugh that the board minutes be accepted for June 15, 2016. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Kathy Breckunitch, second by Edward J. Gallagher. Motion carried.

Approval is for the following staff consent agenda reports:

- Oral History Project Report for July
- Facilities & Imaginarium Report for July
- Development report for July
- Marketing report for July

Motion to approve Accession report for July by David Greene, second by Pat Morrissey that the Grout Museum Board formally accepts the items as presented for accession and that they be accepted for the permanent collection as recommended by the Collection Committee. Motion carried.

FINANCIAL REPORTS by Jack Locke:

Motion by Edward J. Gallagher, seconded by Judy Burfeind that the Treasurer's report be approved and filed for audit for June 2016. Motion carried.

DEVELOPMENT PRESENTATION – Cyd McHone:

Motion by Kathy Breckunitch, second by David Allbaugh that the Board accept the fundraising plan as presented. Motion carries.

Board Meeting adjourns at 1:04PM.

The next Board meeting is scheduled for Wednesday, August 17, 2016 in the Grout Walsh Boardroom. Lunch will start at 11:45AM.

Submitted by Diane Popelka, Operations Manager