| Summary of Grout Museum Contracted Support through City of Waterloo | | | | | |
|---|----------|-----------|-------|----------------|--|
| <u>10/17/25</u> Fiscal Year 2026 Budget | | | | | |
| | | | | | |
| | Month of | | FY 26 | | |
| Operation Expenses: | | Jul-25 | | Support Budget | |
| Wages & Employee Benefits | \$ | 27,887.62 | \$ | 300,148.00 | |
| Charge card fees (MC/VISA) | \$ | 500.55 | \$ | 3,800.00 | |
| Exhibit building and repairs | \$ | 105.00 | \$ | 17,055.00 | |
| Publications and Dues | \$ | 369.00 | \$ | 4,245.00 | |
| Travel | \$ | 912.65 | \$ | 3,000.00 | |
| Office Supplies | \$ | 316.52 | \$ | 3,000.00 | |
| Legal and Accounting Fees | \$ | 2,653.00 | \$ | 27,330.00 | |
| Grout Insurance | \$ | 3,699.49 | \$ | 48,850.00 | |
| Utilities - Gas, Electric, Phone | \$ | 9,432.48 | \$ | 130,000.00 | |
| Postage - mailings and meter | \$ | 175.47 | \$ | 3,340.00 | |
| Building Maintenance | \$ | 985.62 | \$ | 20,000.00 | |
| Janitorial and Kitchen supplies | \$ | 481.51 | \$ | 8,000.00 | |
| Grounds | \$ | 1,513.64 | \$ | 5,000.00 | |
| Misc. Expenses | \$ | - | \$ | 2,500.00 | |
| Equipment repairs & Computer Maintenance | \$ | 826.79 | \$ | 13,160.00 | |
| Service Contracts - Building and Machines | \$ | 2,223.66 | \$ | 35,572.00 | |
| Total Operating Expense | \$ | 52,083.00 | \$ | 625,000.00 | |

^{**}These documents are unaudited and intended for Board Reporting purposes only.