

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
Wednesday June 21, 2017

**PRESENT:**

**TRUSTEES:** David Allbaugh, John Burns and Barbara Corson

**DIRECTORS:** Kathy Breckunitch, Edward J. Gallagher, Judy Griffith, Carl Hartson, Pat Morrissey, Steve Schmitt, Mary Ellen Warren and Julie Zell – Historical Homes

**ABSENT:** David Greene and Jack Locke

**STAFF:** Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Facilities Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 11:59 AM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

**The conflict of interest:** No Board members or staff reported a conflict of interest for the month of June 2017.

**BOARD MINUTES** Correction to Minutes: The cost of replacing wiring at the Snowden House should be \$75,000 and not \$25,000.

**Motion by Pat Morrissey, second by Julie Zell, that the Grout Board minutes be accepted for May 17, 2017.**  
Motion carried.

**CONSENT AGENDA:** **Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Pat Morrissey, second by Kathy Breckunitch.** Motion carried. Approval is for the following staff consent agenda reports:

- Oral History Project Report for June
- Development report for June
- Facilities/Imaginarium report for June
- Marketing report for June

**FINANCIAL REPORTS** by Diane Popelka:

**The May Treasurer's report will be filed for audit by motion of David Allbaugh, second by Mary Ellen Warren.** Motion carried.

**Board Meeting adjourns at 12:50 PM by motion of Edward Gallagher, second by Pat Morrissey.** Motion carried.

Next Board meeting and Annual Grout Inc. meeting will be Wednesday, July 19, 2017 at noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager