

**Notes to Financial Statements
For Period Ending March 31, 2020**

Summary of Grout Museum Levy Support			
4/10/20	Fiscal Year 2020 Budget		FY /1/19-6/30/20
		YTD	Levy Budget
Operation Expenses:		7/1/19-3/31/2020	
Wages & Employee Benefits		\$ 121,480.73	\$326,131.00
Charge card fees (MC/VISA)		\$ 3,641.66	\$5,160.00
Publications and Dues		\$ 3,440.00	\$4,593.00
Travel		\$ 5,251.17	\$6,275.00
Office Supplies		\$ 2,830.89	\$5,000.00
Legal and Accounting Fees		\$ 18,112.00	\$18,112.00
Grout Insurance		\$ 51,218.25	\$74,525.00
Utilities - Gas, Electric, Phone		\$ 102,492.50	\$112,409.00
Postage - mailings and meter		\$ 3,461.94	\$8,000.00
Building Maintenance		\$ 10,985.35	\$13,600.00
Janitorial and Kitchen supplies		\$ 6,287.07	\$7,500.00
Grounds		\$ 5,158.36	\$7,000.00
Misc. Expenses		\$ 802.94	\$1,200.00
Equipment repairs & Computer Maintenance		\$ 9,727.94	\$11,000.00
Library		\$ -	\$575.00
Service Contracts - Building and Machines		\$ 23,922.25	\$31,414.00
Archive Services		\$ -	\$400.00
Preservation		\$ 1,265.41	\$1,906.00
Volunteer Costs		\$ 24.50	\$200.00
Total Operating Expense		\$ 370,102.96	\$635,000.00

[**These documents are unaudited and intended for Board Reporting purposes only.](#)

