

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Wednesday May 17, 2017

PRESENT:

TRUSTEES: David Allbaugh, and John Burns

DIRECTORS: Kathy Breckunitch, David Greene, Judy Griffith, Carl Hartson, Jack Locke, Pat Morrissey, Steve Schmitt, Mary Ellen Warren and Julie Zell – Historical Homes

ABSENT: Aaron Buzza, Barbara Corson and Edward J. Gallagher,

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History (absent), Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Facilities Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:01PM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

The Conflict of Interest Statement was read. No Board members or staff reported a Conflict of Interest for the month of May 2017.

BOARD MINUTES: Motion by Steve Schmitt, second by Pat Morrissey that the Grout Museum Board minutes be accepted for April 19, 2017. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of David Allbaugh, second by Kathy Breckunitch. Motion carried. Approval is for the following staff consent agenda reports for May 2017:

- Oral History Project Report
- Development Report
- Facilities/Imaginarium Report
- Marketing Report

ACCESSION REPORT: The Accession report for May was approved by motion of David Allbaugh, second by Mary Ellen Warren that the Grout Museum Board formally accepts the items as presented for accession and that they be added to the permanent collection as recommended by the Collection Committee. Motion carried

FINANCIAL REPORTS by Jack Locke and Diane Popelka:

The April Treasurer's report will be filed for audit by motion of Jack Locke, second by Steve Schmitt. Motion carried.

BUDGET REPORT by Jack Locke:

Motion by Jack Locke to accept the Fiscal Year 2018 Budget as presented to the board, second by Mary Ellen Warren. Motion carried.

Meeting adjourns at 1:03PM by motion of Patrick Morrissey, second by David Allbaugh. Motion carried.

The next actual board meeting will be scheduled for Wednesday, June 21, 2017 at 12 noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager