

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.
Thursday, November 17, 2016

PRESENT:

TRUSTEES: David Allbaugh, Judy Burfeind, John Burns and Barbara Corson,

DIRECTORS: Edward J. Gallagher, Judy Griffith, Carl Hartson, Jack Locke, Doris Miller, Mary Ellen Warren and Julie Zell – Historical Homes

ABSENT: Kathy Breckunitch, Aaron Buzza, David Greene, Pat Morrissey and Steve Schmitt

STAFF: Billie Bailey – Executive Director, Bob Neymeyer – Oral History (absent), and Diane Popelka – Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney– Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 9:05 AM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

The conflict of interest statement was read. No Board members or staff reported a conflict of interest for the month of November.

BOARD MINUTES: Motion by Edward J Gallagher, second by David Allbaugh that the Grout Board minutes be accepted for October 19, 2016. Motion carried.

CONSENT AGENDA: Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Judy Burfeind, second by Edward J Gallagher. Motion carried. Approval is for the following staff consent agenda reports:

- Oral History Project Report for November
- Development report for November
- Facilities/Imaginarium report for November
- Marketing report for November

ACCESSION REPORT: The Accession report for November was approved by motion of Mary Ellen Warren, second by Doris Miller that the Grout Museum Board formally accepts the items as presented for ccession; that they be accepted for the permanent collection as recommended by the Collection Committee. Motion carried.

FINANCIAL REPORTS by Jack Locke:

Board Meeting adjourns at 9:23 AM by motion of **Edward J Gallagher, second by Mary Ellen Warren.** Motion carried.

The December Board meeting is being moved up a week to Wednesday, December 14, 2016 (from December 21, 2016) in the Grout Walsh Boardroom starting at 12 noon and lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager