

**Notes to Financial Statements
For Period Ending October 31, 2018**

Summary of Grout Museum Levy Support		
10/31/18	Fiscal Year 2018 Budget	
	YTD	FY 19
	7/1/18-10/31/18	Levy Budget
Operation Expenses:		
Wages & Employee Benefits	\$ 141,663.19	\$315,110.00
Charge card fees (MC/VISA)	\$ 1,309.17	\$5,160.00
Publications and Dues	\$ 1,493.00	\$4,120.00
Travel	\$ -	\$6,500.00
Office Supplies	\$ 964.65	\$5,500.00
Legal and Accounting Fees	\$ 7,928.33	\$17,795.00
Grout Insurance	\$ 25,316.84	\$72,992.00
Utilities - Gas, Electric, Phone	\$ 50,254.29	\$104,122.00
Postage - mailings and meter	\$ 1,709.17	\$9,650.00
Building Maintenance	\$ 6,647.27	\$11,300.00
Janitorial and Kitchen supplies	\$ 2,307.93	\$8,000.00
Grounds	\$ 1,332.85	\$11,000.00
Misc. Expenses	\$ 367.62	\$1,200.00
Equipment repairs & Computer Maintenance	\$ 2,340.15	\$11,800.00
Library	\$ -	\$139.00
Service Contracts - Building and Machines	\$ 7,368.76	\$25,921.00
Archive Services	\$ 2.17	\$200.00
Preservation	\$ 520.31	\$1,291.00
Volunteer Costs	\$ -	\$200.00
Total Operating Expense	\$ 251,525.70	\$612,000.00

**These documents are unaudited and intended for Board Reporting purposes only.