

MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE BOARD OF TRUSTEES, H.W. GROUT TRUST  
AND THE BOARD OF DIRECTORS, GROUT MUSEUM, INC.  
Wednesday September 20, 2017

**PRESENT:**

**TRUSTEES:** David Allbaugh, John Burns, and Barbara Corson  
**DIRECTORS:** Kathy Breckunitch, Edward J. Gallagher, David Green, Judy Griffith, Carl Hartson,  
Jack Locke, Pat Morrissey, Mary Ellen Warren and Julie Zell – Historical Homes

**ABSENT:** Steve Schmitt

**STAFF:** Billie Bailey – Executive Director, Bob Neymeyer – Oral History, Diane Popelka –  
Operations Manager, Cyd McHone – Director of Development, and Alan Sweeney –  
Imaginarium & Site Manager

The H. W. Grout Board of Trustees and Grout Museum, Inc. Board of Directors meeting was called to order at 12:01PM by Chairman, Judy Griffith, in the Grout Walsh boardroom.

**The conflict of interest:** No Board members or staff reported a conflict of interest for the month of September 2017.

**BOARD MINUTES:**

**Motion by Edward J. Gallagher and seconded by Pat Morrissey that the Grout Board minutes be accepted for July 19, 2017.** Motion carried.

**Motion by David Allbaugh and seconded by Kath Breckunitch that the Grout Inc. Annual minutes be accepted for July 19, 2017.** Motion carried.

**CONSENT AGENDA:** **Consent Agenda items sent to board members by email for review prior to the Board meeting was approved by motion of Mary Ellen Warren and seconded by Edward J. Gallagher.** Motion carried.

**ACCESSION REPORT:** **The Accession report for September was approved by motion of Pat Morrissey and seconded by Julie Zell that the Grout Museum District formally accepts the items as presented for Accession; that they be accepted for the District's permanent collection as recommended by the Collection Committee.** Motion carried.

**FINANCIAL REPORTS** by Jack Locke/Diane Popelka:

**The August financial report will be filed for audit by motion of Jack Locke and seconded by Pat Morrissey.** Motion carried.

**Board Meeting adjourns at 1:09 PM by motion of Edward J. Gallagher and seconded by Pat Morrissey.** Motion carried.

Next Board meeting will be Wednesday, October 18, 2017 at noon in the Grout Walsh Boardroom with lunch starting at 11:45AM.

Submitted by Diane Popelka, Operations Manager